



MILTON STATE SCHOOL **ENROLMENT AGREEMENT FORM**



Enrolment Agreement –

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Milton State School.

Responsibility of student to:

- attend school regularly, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules, meet homework requirements and wear school's uniform
- respect the school environment.

Responsibility of parents to:

- attend open evenings for parents
- let the school know if there are any problems that may affect your child's ability to learn
- inform school of reason for any absence
- treat school staff with respect and tolerance
- support the authority and discipline of the school enabling your child to achieve maturity, self discipline and self control
- abide by school's policy regarding access to school grounds before, during and after school hours
- advise Principal if your child is in the care of the state or you are the carer of a child in the care of the state
- inform school if your child's living arrangements change and provide details of new home address and phone number

Responsibility of school to:

- develop each individual student's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan for students and the school's dress code policy
- ensure that parents and carers are aware of the school's insurance arrangements and accident cover for students
- advise parents and carers of extra-curricular activities operating at the school in which their child may become involved, for example, Program of Chaplaincy Services; religious instruction
- ensure that the parent is aware of the school's record-keeping policy including the creation of a transfer note should the student enrol at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting students
- treat students and parents with respect and tolerance.

I accept the rules and regulations of Milton State School as stated in the school policies that have been provided to me as follows:

- Responsible Behaviour Plan for Students**
- Student Dress Code**
- Parent Information Booklet** containing information about homework policy, school charges and voluntary contributions, absences, school excursions, complaints management (Putting It Right) and appropriate use of mobile telephones and other electronic equipment by students and other relevant information.
- Student usage of internet and intranet Form** – Milton SS is committed to providing safe and secure online information services, such as the Internet, to enhance teaching and learning.
- Parent / Guardian **Consent form for Voluntary Student Participation in Program of Chaplaincy Services**
- Consent to use Copyright Material, Image, Recording or Name** (Forms enclosed) Milton State School can only use a student's, employee's or volunteer's copyright materials, image, sound or other recording, or name with the consent of the person or guardian.
- Relevant Information about** – Outside School Hours Care, Enrolment Management, Tuckshop, Uniforms, Swimming Club and the P & C.

I acknowledge that information about the school's current programs and services has been explained to me.

Name of Child (please print)

Year Level:

Student Signature:
(if applicable)

Parent/Carer Signature:

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Principal Signature

On behalf of Milton State School: Date: